

**NATIONAL CANCER INSTITUTE
STORE SECTION (NCI)**

E – Auction Notice

Tender No. XX-03/NCI-Misc/GroceryStore/2023-24/St.

Online bids (e-bids) are invited from eligible and qualified Service Providers for the following Services:

Brief Description of Services	Amount of Bid Security/EMD (In INR)
Tender for establish & running of Grocery Shop – 01 Shop in NCI Residency Campus and 01 in Institutional Campus ,NCI-AIIMS, JHAJJAR	Rs. 10,000/-

Bid Submission Start Date	14.07.2023
Last Date & Time for Online Bid Submission	14.08.2023
Contact Details	For Administrative purposes: EmailID: Nciaiimsstore@gmail.com Ph: 8439666951 Contact Person: Sanchit Kaushik.
Date of Visiting the Site	On 08/08/2023 TO 12/08/2023 between 11.30 am to 12.30pm
Address	Store Section, Ground Floor, Diagnostic Block, National Cancer Institute, AIIMS Jhajjar, Village Badsa, Haryana 124105.

TERMS AND CONDITIONS

1.	The tenderer must quoted combined for both the Shop i.e 01 Grocery Shop in NCI Residency Campus and 01 Grocery shop in NCI Institutional Campus.									
2.	EMD submission is Rs. 10,000 In form of Bank Gurantee/DD, in favour of Head NCI, AIIMS Payable at Jhajjar. EMD should be submitted online and physically both.									
3.	Shops of General Grocery Items are to be established and operated. Tender are invited from experienced persons/Vendors to undertake 03 years (02 yrs + 01 yrs if extended) contract for the following establishment in Residential Campus and Institutional campus of NCI AIIMS Badsa, Jhajjar, Haryana. The interested vendors are expected to read carefully and examine all such details etc. to proceed further. The requirements and location of the shops are as follows. <table border="1" data-bbox="272 1765 1549 1939"><thead><tr><th>Sr. No.</th><th>Location</th><th>Establishment</th></tr></thead><tbody><tr><td>1.</td><td>Shop in NCI Residential Campus - 01 No.</td><td>Grocery Store</td></tr><tr><td>2.</td><td>Shop in NCI Institutional Campus – 01 No.</td><td>Grocery Store</td></tr></tbody></table>	Sr. No.	Location	Establishment	1.	Shop in NCI Residential Campus - 01 No.	Grocery Store	2.	Shop in NCI Institutional Campus – 01 No.	Grocery Store
Sr. No.	Location	Establishment								
1.	Shop in NCI Residential Campus - 01 No.	Grocery Store								
2.	Shop in NCI Institutional Campus – 01 No.	Grocery Store								
4.	Vendors are advised to first visit the location before submission of bidding for the tender. The details/ location of both the shops along with the dimension is enclosed in annexure I &II									

<p>5.</p>	<p>A scanned copy of following documents must be enclosed with the technical bid:-</p> <ul style="list-style-type: none"> i) Experience : Document/certificate providing/establishing that vendor has been running business /providing similar services for a period of at least 03 (two) years from the date of issue of tender from any Govt. institute/Pvt. Organization. ii) Undertaking to run any other extension counter (if needed) (Section-I). iii) Undertaking to be filled by the tenderer (Section-II). iv) Performance certificate of last one year from the institute where the vendor has provided service in last 03 years. v) Bid Securing Declaration Form as per Section-III. vi) FSSAI License. vii) Aadhar Card/I.D. proof. viii) PAN/TAN/TIN. ix) GST Registration Certificate. x) Bidder should submit the undertaking that the Agreement/Contract of the vendor have never been prematurely terminated and vendor has not been black listed for any reason what so every any Government/Public Sector Undertaking/Private institutions of repute or cancellation of license, if it is a commercial establishment. xi) Name(s) of Proprietor/Partners of the vendor with their official addresses, email ID and telephone numbers. xii) Attested copy of the deed of partnership, if the vendor is a partnership concern. xiii) Attested copy of certificate issued under Shops and Establishment Act, if applicable. xiv) List of establishments where similar services are currently being run along with copy of contract agreement. xv) Copy of bank statement for the preceding year. <p>Note: It is the responsibility of the vendor to go through the Tender Enquiry Document carefully to ensure the uploading of all required documents in addition to above, failing which their bid may be rejected. No opportunity will be given for furnishing these documents.</p>
<p>6.</p>	<p>NCI- AIIMS invite to establish & run Grocery Store. One Shop in NCI AIIMS residential campus and 01 shop in NCI Institutional campus.</p>
<p>7.</p>	<p>The successful H-1 bidder will be awarded the tender. One shop in residential campus of NCI AIIMS and 01 shop in NCI Institutional campus. The Location and size of the shops is in the attachment annexure-I &II Size of Shop in Residency Campus is 3350 mm x 4590 mm & 3143 mm x 6800 mm in NCI institutional Campus.</p>
<p>8.</p>	<p>The rent of the shops will have to be paid in Accounts Section of NCI between 1st to 7 th day of every month in advance, in case of holiday, on the next working day, failing which penalty @ Rs. 500/- per day shall be imposed for delayed period</p>
<p>9.</p>	<p>The license shall be for a period 2 years + 1 yr (if extended) from the date of signing of the Notification of the award and thereafter may be renewed with mutual consent on terms and conditions to be settled mutually.</p>
<p>10.</p>	<p>The successful vendor shall pay one time PBG (Performa Bank Guarantee) valid upto 3 months beyond the expiry of the contract. The amount of PBG is Rs 30,000.</p>
<p>11.</p>	<p>If the successful vendor fails to vacate the premises on expiry of tender they the vendor will be liable to pay demurrage charges twice the amount of license fee per month</p>
<p>13.</p>	<p>On acceptance of the offer/contract the agreement of is to be signed by the Vendor within 30 days (One month) of issue of letter of acceptance to the Vendor</p>
<p>14.</p>	<p>After acceptance of contract/offer or after signing of agreement, if the successful vendor fails to take over the shop or fail to operate the shop within thirty days, the EMD shall be forfeited.</p>
<p>15.</p>	<p>The successful vendor has to make sure that no expired/rotten item is available in the shop or is made available to the consumer. Strict action will be taken if the same is not followed.</p>
<p>16.</p>	<p>The successful vendor will provide only those items for which approval has been sought by the appropriate authority. Items like gutka, pan masala, tobacco, cigarettes, e-cigarettes, Hukka, liquor, cigars, etc. If found in the shop, immediate action as per the law of the land will be taken.</p>

17.	The vendor has to make sure that nobody is found sleeping in the shop or using the shop for any other purpose at any point in time. In case additional services need to be added, the same will be done after receiving due approval from the competent authority at NCI-AIIMS.
18.	The successful vendor should maintain the hygiene/cleanliness of the premises at all times and according to the Health/Hygienic bye-laws of the FSSAI/Civic Bodies.
19.	The conduct/behaviour, wages of all attendants/workers and cleanliness of all shops will be the responsibility of the vendor. The vendor shall ensure that the persons deployed are disciplined and conduct in office premises, be best suitable, and is entailed on enforce in the prohibition of consumption of alcoholic drinks, paan, smoking, loitering without work and engaging in gambling, satta or any immoral act. The vendor should obtain the necessary police verification of all employees and submit a copy to the competent authority of NCI-AIIMS. Vendor will not employ any child labour. The Vendor shall follow all the rules as applicable for running of such shops/establishments as laid down by the concerned authority
20.	The successful vendor will submit the attested copy of the Aadhar Card in respect of all attendants and workers posted in the shop for security verification by the security officer, NCI-AIIMS, and the issue of the relevant identity card.
21.	The successful vendor will ensure that all the attendants and workers posted in the shop wear their identity cards while on duty.
22.	The successful vendor will provide two sets of uniforms to its employees posted at the shop as per the dress code, which will be decided by NCI-AIIMS.
23.	NCI-AIIMS is a No Smoking and No Plastic Zone area, and any violation in this regard by the attendants or workers posted in the shop shall lead to the imposition of a penalty.
24.	The successful vendor will not indulge in selling or displaying any sort of advertisement of any product in the allotted shop, and any violation in this regard shall lead to the imposition of a penalty.
25.	All employees of the shop should maintain personal hygiene and undergo regular medical check-ups as decided by the NCI-AIIMS
26.	The successful vendor is deemed to abide by all terms and conditions as given in the tender document and as stipulated in the agreement.
27.	Any form of canvassing or undue influence on the decisions of the authorities will result in the disqualification of the bid.
28.	Feedback from consumers has to be sent to the competent authority of the NCI-AIIMS every month, and the same will be analyzed, Negative feedback from the consumers will also be used to levy a penalty.
29.	The NCI - AIIMS authority reserves the right to terminate the contract as well as forfeit the PBG, in case of violation of any terms and conditions of the contract agreement.
30.	The vendor shall make appropriate protective arrangements against pests, rodents and insects on the premises and maintain the best hygienic conditions in preparing, storing, washing, and cleaning the premises and surroundings.
31.	The concerned officers of NCI-AIIMS will have every right to inspect the Shop/stores without any notice and can seal the Shop/ stores in case of a violation of terms and conditions.
32.	The contract may be terminated by the Vendor after giving a notice of three months whereas NCI AIIMS can terminate the contract after giving one month notice period. However, NCI AIIMS can also terminate the contract after giving one week time during the initial period of three months. In case of termination of the contract due to poor performance of the contract, as decided by the NCI-AIIMS, or termination of the contract by the Vendor before the stipulated period of the contract, the security Deposit of the Vendor will be forfeited. The said forfeiture is without prejudice to exercise of any other right in law by NCI-AIIMS.
33.	The vendor shall not make any additions or alterations to the premises without the permission of the NCI-AIIMS Authority. Similarly, no subletting of the premises is allowed. The performance security of the vendor will be forfeited in case this comes to light.
34.	All the equipment related to fire safety will be the responsibility of the vendor.
35.	The successful applicant should enter into an agreement with the NCI-AIIMS. While entering into the license contract, the vendor is deemed to agree with and abide by the terms and conditions as given in the bid document and as stipulated in the agreement.
36.	The rates, once decided, should be strictly adhered to and cannot be changed in any circumstances without prior approval of the competent authority of the NCI AIIMS
37.	In case of any theft in the shop all responsibility will be of the vendor

38.	The licensee shall indemnify NCI AIIMS from and against any claim made or damages suffered by AIIMS by reason of any default on the part of the licensee in the due observance and performance of the provisions of any law
39.	The working hours of general and grocery stores are from 8:00 a.m. to 8:00 p.m all seven days of the week. NCI-AIIMS reserves the right to change the time
40.	The licensee will be fully responsible for the implementation of labour law and shop establishment legislation, including minimum wages, ESI, PF, and workers compensation and to comply with such other laws as applicable as per the Haryana State pay scale
41.	The provision of e-payment, i.e., E-Wallet, PAYTM, UPI, etc., shall be made available at the shop or outlet.
42.	The successful vendor will engage adequate manpower to carry out the contract awarded. Shops & competent authority of NCI-AIIMS can suggest increasing the man power strength as per the requirements, which would be binding on the vendor.
43.	All engineering related work will be done by ESD, NCI-AIIMS. However, if it is found that the unnecessary engineering works are asked by the vendor. The same will be examined by the concerned official of NCI-AIIMS.
44.	The space will be provided on as is what is basis; there should be no damage to the property.
45.	Sub meter will be installed by the vendor and the electricity bill will be deposited by the Successful vendor on monthly basis through ESD Department as per commercial charges by Haryana Govt
46.	The successful vendor will provide grocery items. The products which are over and above the required standard product shall be made available within 3-4 hours. It is mandatory that all grocery items should be made available. Which are commonly used. In case the common grocery items are not available the penalty was be imposed. In case confusion arises whether the product is common and has to be made available concerned official of NCI-AIIMS along with representative of vendor will decide.
47	Only packaged items will be sold by the vendor.
48.	The successful vendor has to make sure that no expired item is available in the shop or is made available to the consumer. Strict action will be taken if the same is not followed.
49.	PENALTY CLAUSE: Any deviation from any terms and condition of the tender will amount to penalty of Rs2000/instance. In case of any written complained from the consumer, and the same will be processed through the concerned official of NCI-AIIMS. Any penalty imposed by AIIMS has to be paid in full within 2 weeks from the date of issue of letter. In case it is not paid within due date, the penalty amount will be doubled for every subsequent week of delay or part thereof.
50.	The schedule as attached at Section-I, II,III and Rate List at Section -IV are is to be filled, signed and stamped by the tenderer.
51	Bidder should provide discount on items as mentioned in Rate List at Section IV

SECTION-I

UNDERTAKING TO RUN ANY OTHER EXTENSION COUNTER (if needed)

To,

**The Head,
NCI-AIIMS, Jhajjar**

Ref: Your Bid/Auction No: _____ due for opening on _____ (*insert date*)

Sir,

We, the undersigned have examined the above mentioned Scope of Service document, including amendment/corrigendum (*if any*), and hereby agrees that if stands as successful vendors, we are willing to run the Grocery Store in NCI-AIIMS Jhajjar, as mentioned and if need be we shall be able to run any other extension counter / Kiosk as desired competent authority of NCI-AIIMS on similar terms & conditions.

Name _____

Business Address _____

Signature of Vendor _____

SECTION-II

(UNDERTAKING TO BE FILLED BY THE TENDERER)

1. The rates of license fee as quoted are inclusive of all charges/expenses required for installation and running of the shop. I/We also undertake to be responsible for payment of all taxes/surcharges/fee etc. if required to be paid to local municipal or other government agency and submit the proof thereof, if required.
2. Expenses for site preparation work and other expenses maintaining cleanliness of the surrounding area shall be borne by me/us and shall be arranged by me/us after obtaining necessary permission in writing from the Executing Officer of the license.
3. I/We also agree to all terms and conditions of the NCI-AIIMS as stipulated in the tender form or as issued from time to time.
4. I/We also agree to sign the License Deed within 10 days from the date of issue of letter of acceptance/award, failing which the earnest money deposited by me shall be liable to forfeiture by the NCI-AIIMS.
5. There is no criminal case pending against me/us nor I/We have been convicted for any criminal offence earlier.
6. I understand that in the event of any of the declarations and annexure being false or untrue, the contract is liable to be terminated.

Signature: _____

Name & full address: _____

Telephone No: _____

N.B.: In case of thumb impression, it should be witnessed by two persons other than those who are quoting for this work.

SECTION-III

Bid Securing Declaration Form

Date: _____ Bid/Auction No: _____

To,

**The Head,
NCI-AIIMS, Jhajjar**

I/We understand that, according to bid terms & conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one/two/three years (as decided by the competent authority) from the date of notification if I am/We are in a breach of any obligation under the bid conditions, because I/We

- a) Have withdrawn/modified/amended, impairs or derogates from the bid, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Vendors.

I/We understand that this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Vendor, upon the earlier of (i) the receipt of your notification of the name of the successful Vendor; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signature: _____ (to be signed by the person who is legally authorized to sign
The Bid Securing Declaration)

Name: _____ (insert complete name of person signing the Securing Declaration) duly
authorized to sign the bid for an on behalf of M/s _____ (insert
complete name of Vendor).

Dated on _____ day of _____ (insert date of signing this declaration)

Corporate Seal (where appropriate)

Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid.

RATE LIST

General/Grocery stores

S.NO.	ITEM	APPROVED RATE (% of MRP)
1	Soaps & Cosmetics	5% discount
2	Stationery Note Book	20% discount
3	Packed Namkeens	10% discount
4	Other Edible Items	5% discount
5	Stationery (Pens/Pencil etc.)	5% discount
6.	All Other Items	5% discount

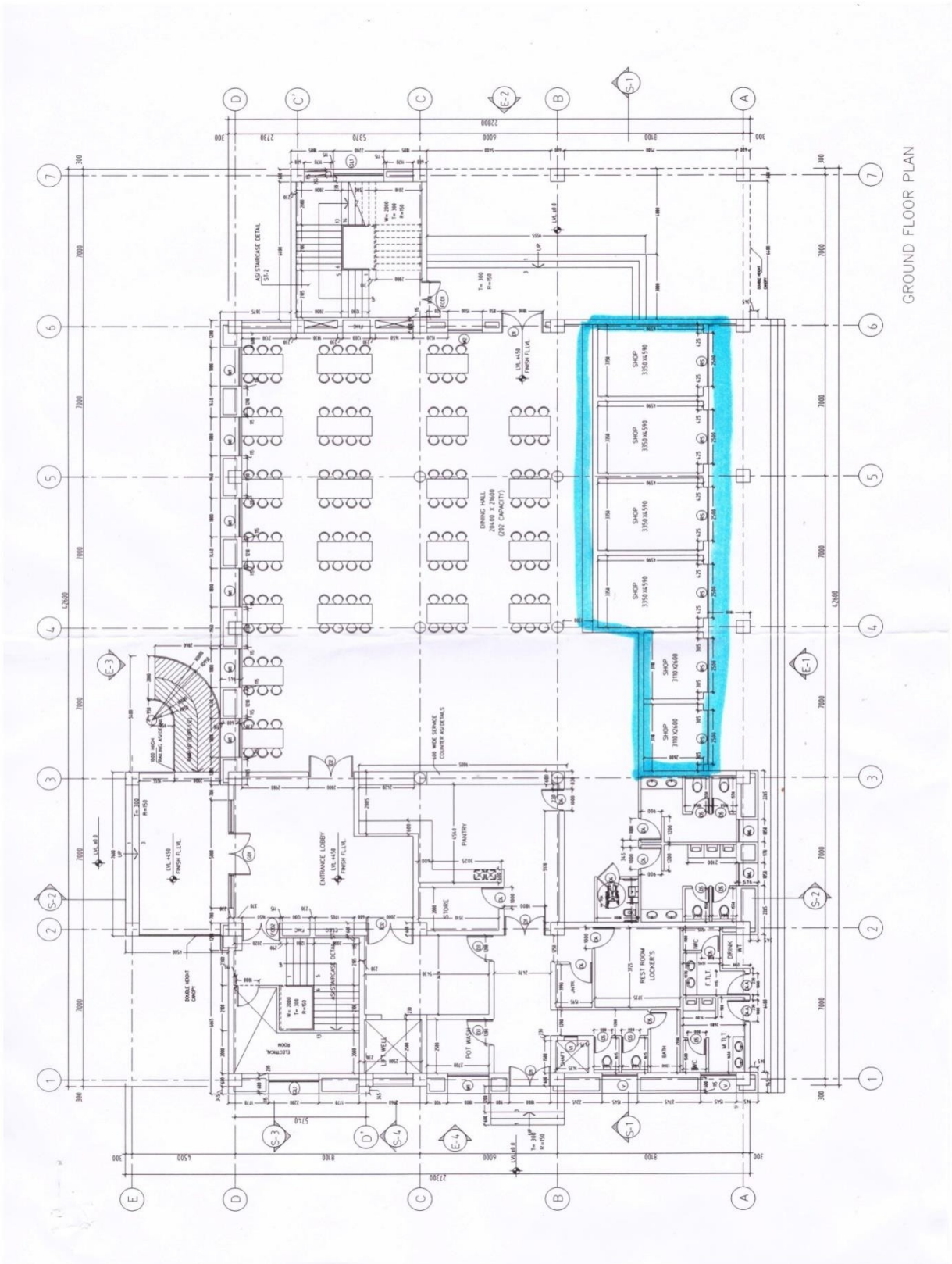
Signature: _____

Name: _____

Full Address: _____

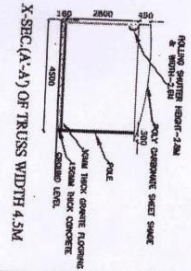
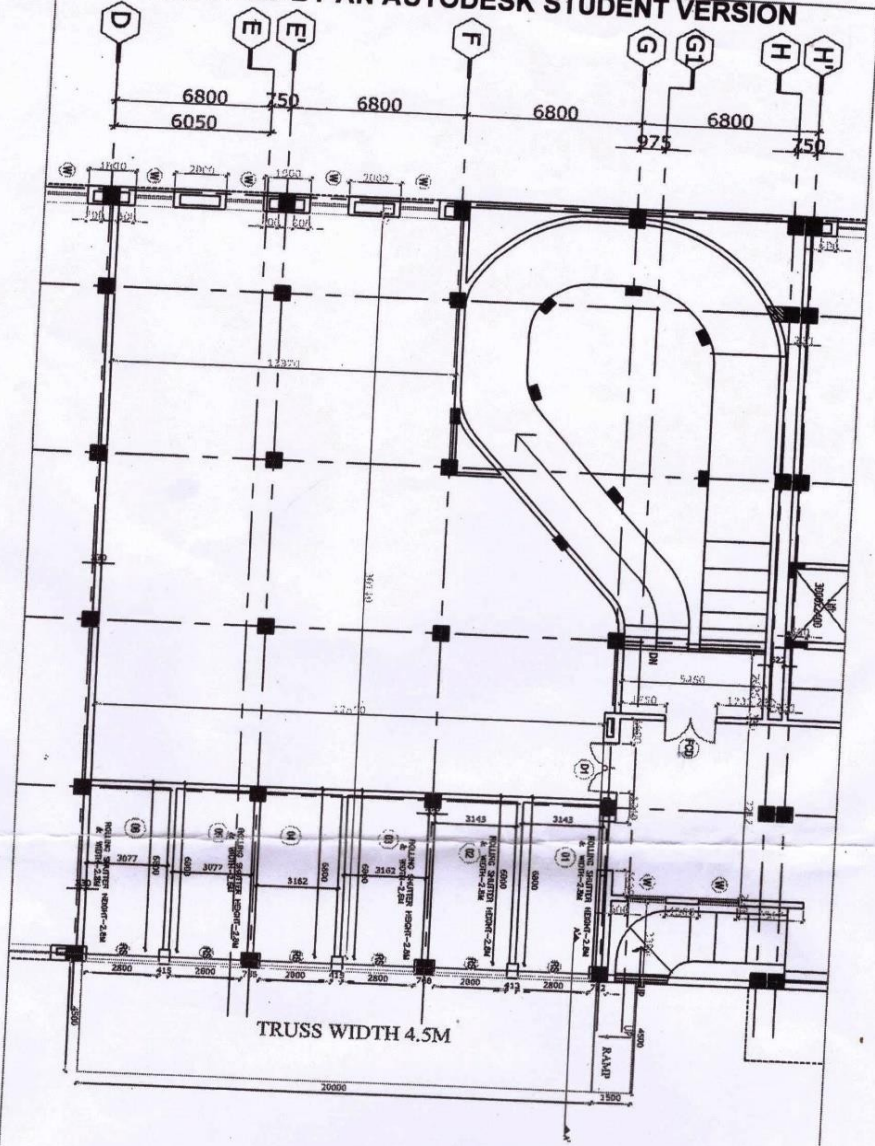
Telephone No. _____

N.B.: In case of thumb impression, it should be witnessed by two persons other than those who are quoting for this work.



GROUND FLOOR PLAN

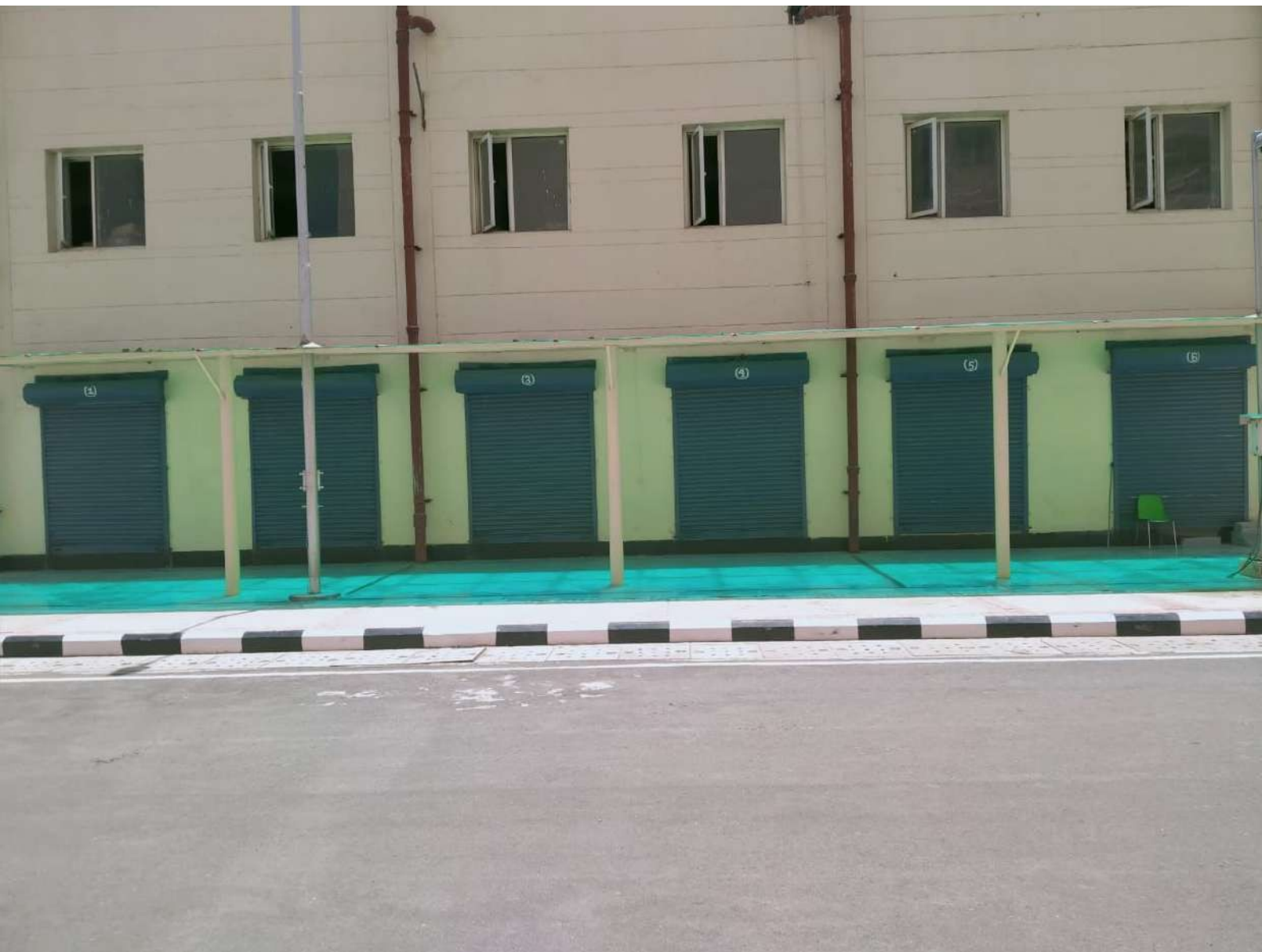
PRODUCED BY AN AUTODESK STUDENT VERSION



NOTE :

DATED : 01-05-2022
 DRG NO : 020520
 SCALE : 1:125
 CHKD BY :
 PRINCE MISHRA
 DLT BY : DIVYAN GD-III
 DRG TITLE :
 SERVICE BLOCK
 GROUND FLOOR
 SHOPS PLAN
 NCI-AIIMS JHAJJAR

PRODUCED BY AN AUTODESK STUDENT VERSION





Auction Notice

General Detail

Ministry of Health and Family Welfare
 Office/Zone : -Department of Health and Family Welfare
 -All India Institute of Medical Sciences (AIIMS)
 Seller/Auctioneer Name : Sanchit Kaushik-
 Auctioneer
 Reference No. : XX-03/NCI-Misc/GroceryStore/2023-24/St.
 Category : Land/Building, Others
 Auction Brief : Tender for establish & running of Grocery Shop - 01 Shop in NCI Residency Campus and 01 in Institutional Campus ,NCI-AIIMS, JHAJJAR
 Auction Detail : Tender for establish & running of Grocery Shop - 01 Shop in NCI Residency Campus and 01 in Institutional Campus ,NCI-AIIMS, JHAJJAR
 Project Location - Pin Code :

#	Pin Code	City	District	State
1	124105	Jhajjar	Jhajjar	HARYANA

Bid Submission Rule

Bidding Access : Open
 Item wise Time : No
 Reserve Price : Applicable
 Set PQ Validation : Yes
 PQ Submission Start Date and Time : 14/07/2023 13:00
 PQ Submission End Date and Time : 04/08/2023 13:00
 PQ Assessment End Date and Time : 08/08/2023 17:00

EMD/Post Event Deposit

Allow EMD : Yes
 EMD : 10000.00
 EMD Payment Start Date : 09/08/2023 09:00
 EMD Payment End Date : 11/08/2023 14:00

Auction Timing rule

Auction Start Date & Time : 11/08/2023 16:00
 Auction End Date & Time : 14/08/2023 16:00
 Auto Extension : Applicable
 Auto Extension Mode : Unlimited
 Bidding Template : Land/Building

View Business Rules	(/eprocure/eauction/common/view-configure-rule/6474/0/0/3/7B136EAA958E61999096783CE9D4947FEF727D9A)	View Pre-qualification Details	(/eprocure/eauction/buyer/view-pq-details/6474/3/C901DF4C9D90831EDA1397458C0FC40C4C507ED4)	View Reserve Price Details	(/eprocure/price-price/6474/Details)
---------------------	---	--------------------------------	--	----------------------------	--------------------------------------

Download Document

Sr. No.	Document Description	Size (MB)	Uploading Date & Time	Approval Date & Time	Status	Action
1	Tender for establish & running of Grocery Shop	1.83	14/07/2023 10:01	14/07/2023 10:02	Approved	Download(/eprocure/xcommon/file-download/46/7222/6474/762875C69E239A74EDB68DAEB38D264A2C693EC9)

WEB INFO

Terms of Use (<https://gem.gov.in/page/detail/37>)
 Website Policies (<https://gem.gov.in/websitePolicies>)
 Document Help (<https://gem.gov.in/help>)
 Sitemap (<https://gem.gov.in/sitemap>)
 Web Information Manager (<https://gem.gov.in/web-information-manager>)



ABOUT GeM

Introduction to GeM (<https://gem.gov.in/aboutus>)
 Statistics (<https://gem.gov.in/statistics>)
 Right to Information (<https://gem.gov.in/RTI>)
 Analytics (<https://sso.gem.gov.in/ARXSSO/oauth/doLogin>)
 New on GeM (<https://gem.gov.in/latest>)
 Brand GeM (<https://gem.gov.in/brand-gem>)

NEWS & EVENTS

Newsroom (<https://gem.gov.in/media>)
 Gallery (<https://gem.gov.in/gallery>)
 Notifications (<https://gem.gov.in/landing/index/allnews>)
 CCM Schedule (https://gem.gov.in/ccm_data)
 Forums (<https://gem.gov.in/forum>)
 TESTIMONIALS (HTTPS://GEM.GOV.IN/TESTIMONIAL_BUYERS)

RESOURCES

GeM Handbook (https://gem.gov.in/gem_hand_book)
 OM's/Circulars (https://gem.gov.in/support/government_oms_circulars)
 Terms and Conditions (https://gem.gov.in/support/terms_conditions)
 Policies/Manuals (<https://gem.gov.in/support/buyers>)
 Miscellaneous (<https://gem.gov.in/support/miscellaneous>)
 MOU'S (<HTTPS://GEM.GOV.IN/MOU>)

TRAINING

LMS (<https://lms.gem.gov.in/>)
 Training Calendar (<https://gem.gov.in/training>)
 Training Module (https://gem.gov.in/training/training_module)
 Facilitators (<https://gem.gov.in/training/facilitators>)
 Download GeM Logo (<https://gem.gov.in/brand-gem>)
 LIST OF SUSPENDED SELLERS (<HTTPS://GEM.GOV.IN/INCIDENTMANAGEMENT/SELLERS>)

NEED HELP ?

FAQs (<https://gem.gov.in/userFaqS>)
 Feedback (<https://gem.gov.in/feedback>)
 Raise a Ticket (<https://gem.gov.in/gemtickets/create>)
 Contact Us (<https://gem.gov.in/contactUs>)
 Careers (<https://gem.gov.in/landing/index/careers>)
 USEFUL LINKS (HTTPS://GEM.GOV.IN/USEFUL_LINKS)

Â© 2021 GeM All rights reserved

Site operated and maintained by Managed Service Provider



<https://www.youtube.com/channel/UC1LaBWVZv3k23BZApfDIsQ> (<https://www.linkedin.com/company/government-e-marketplace/>) (<https://www.slideshare.net/GeMProcurementReim>)

